



أكاديمية الزمالة
العربية البريطانية



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Arab British Academy Fellowship
A.B.A.F





Advanced project management and contracts

Objectives

- Both industry and commercial media have demonstrated that project management development is the only dominant way to achieve unique results with limited resources and critical time conditions. According to Fortune Magazine: "Project management is built from a particular field of competence to a core mission of middle management." In order to ensure the success of the project management, the executive management should:
- Clearly understands its objectives and vocabulary
- Full and correct support for their concepts
- Practice their techniques regularly

Who Should Attend?

- Team leaders and supervisors
- Directors and Heads of Departments
- Executives
- Employees of the administrative sector
- Secretary and office supervisors
- Team leaders and professionals

Seminar Outline

DAY 1

- Characteristics of the project
- Why use project management?
- Comparison of projects with departments and operations
- Project Work Plan - Project Lifecycle
- Role of Supporting Management (Sponsor)
- Develop a successful project implementation plan



DAY 2

- Skills for project manager
- Advantages of positive project manager recipes
- Project Management and Catalysts - Hersi and Blanchard
- Predictions of mortgage depositors
- Determine the project management style
- How to control disputes

DAY 3

- Structure of organization
- Disadvantages of practical application and conflict with the project team
- The internal climate of the parent organization
- Project Partnership - Project Links

DAY 4

- The basis of systems engineering
- Define the problem
- Design and integration
- Verification
- Ways to understand the system of project structure and planning
- Project planning
- Manage goals
- The importance of planning
- Development of a work-stop structure «TOS»
- Scheduling project works
- Project scheduling, Fast Track, Critical Methods
- Estimate Ideas - Simpson Rule
- Perfection of the work program

DAY 5

- The difference between voltage and time period
- Shortcut time
- Project Cost Management
- Cost estimation techniques - using the parametric system
- Similarity and identification
- Accuracy accuracy
- Analysis of time and cost reduction
- Economic evaluation of projects
- Project financing
- Considerations of common interest



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