



أكاديمية الزمالة
العربية البريطانية



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Arab British Academy Fellowship
A.B.A.F





Advanced techniques for investigations

Objectives

- Increase the knowledge of the participants and develop their skills and abilities in relation to the development of skills to study issues, refer them and resolve disputes properly.
- Understand the meaning of administrative and commercial law and identify its sources.
- Preparation and writing of judicial memoranda.
- Conduct investigation of labor disputes.
- Provide participants with the legal and other changes in the field of management to enable them to manage their organizations transparently and clearly, and how to apply the legal aspects of the administrative process.
- The main steps to develop and provide legal management

Who Should Attend?

- Contract staff
- Managers
- Counselors
- Professionals responsible for contract execution and contractual claims

Seminar Outline

DAY 1

- Definition of administrative, commercial and civil law.
- Functions and characteristics of administrative, commercial and civil law.
- Relationship of administrative law to other laws.
- The origin and evolution of law
- Sources of Law
- Judicial law and disputes.
- Investigations and limits.
- Writing memos.



DAY 2

- Theory of defenses in law.
- Preparation of legal opinions (art of drafting).
- Arbitration of disputes
- Judicial appointments.
- Civil actions and procedures.
- - Criminal offenses: - Direct misdemeanors (especially) - Money crimes (applications)
- Appeal and its proceedings.
- Appeals and cassation procedures.
- Administrative disputes and procedures.

DAY 3

- The origins, procedures and guarantees of administrative investigation.
- Implementation and procedures .. Problems of implementation .. Arbitration procedures in civil and commercial materials.
- Stages and procedures of administrative contracting.
- Skills of understanding and predicting potential problems in the operational stages of contracting.
- Pre-and post-contract considerations.
- The economic interest in the contract and the study of the fundamental and detailed issues that must be observed.
- Commit before contracting and mutual commitments.

DAY 4

- Contracting and contracting phase
- Model Formulas for Administrative Contracts (Workshop)
- Change the conditions of the contract in the implementation and skills to face these conditions.
- Differences in interpretation of contract clauses

DAY 5

- Contracting and practical problems.
- Arbitration, terms and procedures.
- Legal principles and provisions that govern international contracts .
- Applications, practices and practical situations.



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