



أكاديمية الزمالة  
العربية البريطانية



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Arab British Academy Fellowship  
A.B.A.F





# Optimal accounting performance at work

## Objectives

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- The objective of the program is to provide participants with the most up-to-date knowledge on the latest developments in accounting, control and performance evaluation systems, to develop their skills to carry out the associated business with high efficiency and to make a positive change in their direction according to the requirements and conditions of the work environment..

## Who Should Attend?

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- All employees working in finance departments
- Senior accountants and financial supervisors
- Financial Managers
- Financial observers

## Seminar Outline

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### DAY 1

- 1/1 Framework of Financial Systems.
- 1/2 - The components of financial systems.
- Criteria governing the preparation of financial statements.
- Methods of preparation and presentation of the income statement.
- Methods of preparation and presentation of the statement of cash flows.
- Methods of preparing and presenting the list of financial position

### DAY 2

- 2/1 types of financial analysis and its objectives.
- 2/2 Financial analysis using financial indicators.
- 2/3 Financial analysis using additional lists



### DAY 3

- 3 / 1- Types of cost accounting in oil companies.
- 3.2.2 Components of cost accounting systems.
- 3.3.3 Concepts and definitions of cost elements.
- Methods of preparing cost lists.
- 3 / 5- The role of cost data in the preparation of contracts.
- 3-6 - Role of cost data in decision making

### DAY 4

- 4.1 Framework of planning budgets.
- 4/2 stages of planning budgets.
- 4 / 3- Rules for the preparation of financial and monetary budgets.
- 4 / 5- Control using budgets and accountability.
- 4/6 Performance evaluation criteria using

### DAY 5

- 5 / 1- Modern concepts in auditing and internal control.
- 5.2.2 General framework of internal control.
- Methods of control and review.
- Internal Audit Methods.
- 5/5 Procedures for reviewing invoices, expenses and revenues.
- 5-6 Procedures for the review of insurance (compensation).
- Procedures for reviewing assets and liabilities



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