



أكاديمية الزمالة
العربية البريطانية



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Arab British Academy Fellowship
A.B.A.F





Control and accounting of purchases and stores

Objectives

- The objective of this program is to develop the participants' abilities to learn about the importance of financial planning and accounting, its objectives, steps, data and information needed for the control of stores, procurement, aspects of various activities and decision-making in this regard.
- Developing the skills of the participants in technological methods in the work of monitoring the stores purchases .. In order to help eliminate the areas of waste and inefficiency.

Who Should Attend?

- All employees working in finance departments
- Senior accountants and financial supervisors
- Financial Managers
- Financial observers

Seminar Outline

DAY 1

- Accounting disclosure, analysis and interpretation of accounting information for warehouse and procurement work.
- Planning and financial accounting and the foundations of the development of the financial system.
- Short-term operational financial operations plans. - Cash balance and long-term financial planning

DAY 2

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DAY 3

- Analysis of deviations between actual and planned implementation.
- Analysis of financial statements and planning budgets as a tool for planning and control.
- Inventory control analysis elements.

DAY 4

- The role of the accounting system in the control of stores and procurement.
- Documentary and accounting course for stores and procurement:
- Examination and receipt - exchange - return - loss and damage

DAY 5

- Inventory, type, procedures, and deficit and increase adjustment.
- Follow the proper procurement procedures, follow-up and evaluation and its impact in reducing stagnant items and exhausts
- Applications and practical practices



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