



أكاديمية الزمالة
العربية البريطانية



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Arab British Academy Fellowship
A.B.A.F





Budget analysis and reporting

Objectives

- Provide participants with the knowledge and skills needed to read and analyze financial budgets and to make investment decisions
- Provide participants with the knowledge, skills and tools necessary to carry out an analysis of the financial information of the entity and assess its financial position
- To increase the efficiency of the participants in terms of computer analysis and to take advantage of advanced features in the program of working papers
- Define participants with indicators and financial ratios and their importance in decision making
- Define participants how to summarize the results of the analysis and display them to senior management using the electronic presentation program

Who Should Attend?

- All employees working in finance departments
- Senior accountants and financial supervisors
- Financial Managers
- Financial observers

Seminar Outline

DAY 1

- Introduction to the electronic worksheet program and its financial uses
- Introduction to the Excel program (worksheets)
- Characteristics of the Excel program
- Specifications of the worksheet
- Some of the most used functions and their meanings
- Logical Functions
- Financial Functions
- Statistical functions

DAY 2

- The concept of financial analysis and its importance
- Types of financial analysis
- Basic financial statements and their importance in decision making



- Sources of funding and resource use
- Analysis and evaluation of final financial statements for years prior to identifying weaknesses and strengths
- Using and analyzing ratios, indicators and trends for several financial periods and comparing them with general indicators to draw conclusions and determine the financial position expected in the coming years
- Horizontal financial analysis and calculation using electronic worksheets Vertical financial analysis and calculation process using electronic worksheets

DAY 3

- The concept of financial planning
- The relationship between the cost elements of activity and profitability
- The composition of cost elements and their relation to the level of activity
- Optimal mixture for cost activities
- The concept and types of budgets and the bases of their preparation
- Principles and Principles and Budgeting
- Translation of plans in the form of programs
- Preparation of operational budget estimates
- Preparation of capital budget estimates
- Cash balance
- Overall Budget

DAY 4

- The concept of ratios and financial indicators
- Considerations to consider when using financial ratios and indicators
- Financial Ratios and Ratios
- Liquidity ratios
- Debt ratios
- Profitability Ratios
- Operating ratios
- Analysis and significance of cash flows
- Practical applications for financial analysis
- A practical case for using financial ratios and indicators to assess financial performance
- Contemporary models for predicting the success or financial failure of enterprises, applied case using the model Altman (Z) to predict financial failure
- How to calculate the efficient rate of return on investment
- Modern liquidity control tools
- Defensive period model



DAY 5

- Analysis of current asset management
- Long Term Financial Position Analysis
- Methods and concepts of time value of money
- Capital investment valuation
- Important tables for the purpose of financial analysis process using the worksheets program
- Practical application cases
- Open discussion



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