



أكاديمية الزمالة  
العربية البريطانية



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Arab British Academy Fellowship  
A.B.A.F





# Data analysis and reporting

## Objectives

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- Define participants how to summarize the results of the analysis and present them to senior management using the electronic presentation program
- Define participants with indicators and financial ratios and their importance in decision making
- To increase the efficiency of the participants in terms of computer analysis and to take advantage of advanced features in the program of working papers

## Who Should Attend?

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- All employees working in finance departments
- Senior accountants and financial supervisors
- Financial Managers
- Financial observers

## Seminar Outline

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### DAY 1

- Methods of financial analysis of government budgets.
- The nature of the procedures for the analytical examination of government budgets.
- Objectives and timing of analytical testing procedures.
- Planning for analytical testing procedures.
- Extent of reliance on analytical examination procedures for government budgets.
- Financial analysis of government budgets.
- The concept of financial analysis and its importance.
- Uses of financial analysis.

### DAY 2

- Efficiency and effectiveness indicators.
- Software Efficiency Analysis.
- Economic analysis
- Analysis of justice
- Various practical situations.
- Evaluation of the efficiency and effectiveness of government budgets:
- The concept of efficiency and effectiveness of government budgets.



- Types of efficiency and effectiveness.
- Requirements for evaluating efficiency and effectiveness.
- Steps to assess efficiency and effectiveness.

### DAY 3

- Various practical situations.
- Comparison of examination and scrutiny.
- Examination purposes.
- Who checks the budgets and final accounts.
- Types of checks.
- Steps to check budgets and final accounts.

### DAY 4

- Zero Baseline Budget
- Rules and procedures for preparing budgets.
- General principles for the preparation and use of budgets.
- Budget preparation steps.
- Foundations of the classification of budget elements.
- Modern trends in budgeting.
- Program Budget and Performance.
- Budget planning and programming.

### DAY 5

- Government budgets
- Budget of public bodies.
- Budget of economic bodies
- Divisions of government budgets.
- Current budget.
- Investment budget.
- Various practical situations on species





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